

Three Ponds Job Application

Name: _____

DOB: _____

Please note: you must be at least 16 years of age to work at Three Ponds, and at least 18 years of age to apply for a position that involves serving alcohol.

Address: _____

Email: _____

Phone: _____

Work Availability: Full Time Part Time Special Events

What days/hours are you available? _____

What position(s) are you applying for? _____

See back for position descriptions.

Please give a brief description of any relevant work experience and/or why you think you would be a good fit on our team:

References:

1. Name: _____ Relation: _____

Phone: _____ Email: _____

2. Name: _____ Relation: _____

Phone: _____ Email: _____

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Position Descriptions

Dishwasher <i>Full & part time</i>	<p>Responsible for washing and putting away dishes and closing down the dish station at the end of the shift. Must be able to keep up in a fast paced environment.</p> <p><u>Schedule</u> Wednesday-Saturday: 12pm-4pm; 5pm-9pm Sunday: 9am-4pm</p>
Prep Cook <i>Full & part time</i>	<p>Responsible for completing daily prep lists, keeping the walk-in organized and clean, and closing down prep stations at the end of the shift. Our menu is fully from-scratch, so this is a very prep-heavy kitchen. Organization, efficiency, and the ability to carefully follow recipes is a must. Previous knife skills are preferred, but we are willing to train the right person.</p> <p><u>Schedule</u> Wednesday-Saturday: 8am-3pm</p>
Line Cook <i>Part Time</i>	<p>Works alongside Chef to prepare food for service. Responsible for setting up and cleaning the line. Skilled organization, communication, and the ability to keep up in a fast paced environment are a must. Previous kitchen experience is required.</p> <p><u>Schedule</u> Wednesday-Saturday: 10am-4pm; 4pm-9pm Sunday: 7:30am-4pm</p>
Bartender <i>Part Time</i>	<p>Works alongside the FOH Manager to process dine-in and take-out orders and payments at the counter, over the phone, and online. Responsible for opening and closing the dining room, pouring/mixing drinks, stocking grab 'n go items, and keeping the counter area clean and tidy. Excellent communication and customer service skills are a must. Must be at least 18 years old and have a valid servers license.</p> <p><u>Schedule</u> Wednesday-Saturday: 10am-4pm; 4pm-9pm Sunday: 7:30am-4pm</p>
FOH Support <i>Part Time</i>	<p>Responsible for running food, bussing tables, and keeping everything behind the bar stocked and ready for service. Assists with opening and closing tasks, keeping the dining room clean and tidy, and managing the flow of customers.</p> <p><u>Schedule</u> Wednesday-Saturday: 11am-3pm; 5pm-9pm Sunday: 8am-4pm</p>